

# Fencing South Australia Incorporated

## Minutes: Meeting on 16<sup>th</sup> January 2017

**Present:** Bruce Oerman, Leighlan Doe, Rob Thomas, Anna Foale

**Apologies:** Stuart Marshall

**Minutes from previous meeting:** Not tabled. Last Meeting 2016 AGM. Business arising from the AGM will be discussed at this meeting.

### 1. Items from Previous meetings

Item	Outcome/ Action	Responsibility
<b>A</b> Progress with Register Now	<ul style="list-style-type: none"><li>• Up and running</li><li>• AFF will pay us monthly from portal payments</li><li>• Need to work out adding merchandising payments, camp, training day and HPS payments.</li><li>• Need to work out referee vouchers in lieu of comp entries, and how to refund comp entries when entrant cancels.</li><li>• Need to work out how to manage comp entry payments.</li><li>• Need to set up access for clubs to see their membership listings and member status details</li><li>• FSA Life members, committee members and volunteers need to be added, no payment</li><li>• Admin access to AFF Portal needed for FSA board</li><li>• Need to establish email facility ASAP so we can send out emails to all members, financial or not. ?Mail Chimp?</li></ul>	Ongoing  Ongoing  Ongoing Ongoing  Bruce  Bruce  Stuart & Rob
<b>B</b> 2017 State Comp Calendar	<ul style="list-style-type: none"><li>• Still awaiting Scotch to confirm dates</li><li>• Need to add referee and coaching courses</li><li>• Scotch have agreed to give us twelve months notice if rebuilding gym</li></ul>	Ongoing
<b>C</b> Insurance numbers for AFF	<ul style="list-style-type: none"><li>• Factor in a 5% increase on last year's figures</li><li>• Approx 295 Public Liability, 35 Professional Indemnity for coaches and volunteers and zero for Personal accident insurance</li></ul>	Anna

<p><b>D</b></p>	<p>Transfer of Treasurer's duties</p>	<ul style="list-style-type: none"> <li>• Handover of written accounts and bank accounts complete.</li> <li>• Payments completed/in progress: <ul style="list-style-type: none"> <li>- Leon Thomas, AFC 4</li> <li>- Ursula Menz, AFC 4</li> <li>- Repayment to A Foale for Ursula's full accommodation, AFC 4</li> <li>- FSA general tracksuit order</li> <li>- FSA U15/17 clothing order</li> <li>- Koala Cup clothing order</li> <li>- Kira AFC Juniors and HPS</li> <li>- AFF State Affiliation</li> <li>- State Director's fees</li> </ul> </li> <li>• Re bank signatories:</li> </ul> <p><b>For the following Bank Accounts</b></p> <p><i>FSA Society Cheque Account: BSB 105157 Account 586046640</i></p> <p><i>FSA Incentive Saver: BSB 105146 Account 025721740</i></p> <p><i>FSA Term Deposit: 146 4036652360</i></p> <p><b>Remove the current signatories</b></p> <p><i>Natalia Zhdanovich (Former Treasurer)</i></p> <p><i>Jane Menary (Former Public Office)</i></p> <p><b>Continuing Signatories</b></p> <p><i>Bruce Oerman (President) – Full Access</i></p> <p><b>Add Signatories</b></p> <p><i>Robert Thomas (Treasurer) – Full Access</i></p> <p><i>Anna Foale (Secretary) – Restricted Access</i></p>	<p>Anna to register</p>
<p><b>E</b></p>	<p>Strategic plan</p>	<ul style="list-style-type: none"> <li>• Planning day set for Sunday 12<sup>th</sup> Feb, 9am, venue TBA.</li> <li>• Will incorporate committee meeting at same time.</li> </ul>	<p>.</p>

## 2. Items from 2016 AGM

Item	Outcome/ Action	Responsibility	
1.	Amended Constitution	<ul style="list-style-type: none"> <li>• Anna has converted it into a word doc and edited it per AGM motion to amend references to AFF to read AFF Pty Ltd: send revised PDF to Bruce</li> <li>• Need to deal with government body, Consumer and Business Services, who need to approve revision.</li> <li>• Upload revision to FSA website when approved</li> </ul>	Anna  Stuart  Bruce
2.	Discussion re attracting international fencing competition to Adelaide	<ul style="list-style-type: none"> <li>• FSA have submitted an expression of interest to host the U17 Epee competition as part of the Asian U17 circuit, to coincide with the Robyn Chaplin Tournament in 2017.</li> </ul>	Submitted by AFF: awaiting response
3.	Request that opportunities for coaching jobs within schools and with State Team be circulated to all clubs/coaches	<ul style="list-style-type: none"> <li>• Email all clubs and coaches with 2017 timetable of coaching opportunities</li> </ul>	Anna
4.	Request for FSA to facilitate SA coaches meetings at least twice a year	Schedule meetings when Leon Thomas programme available	Bruce/Leon
5.	Request that information on outcomes from the 2016 Special General Meeting be available	Clubs to be emailed minutes, including an update on business arising.	Anna
6.	DSCI/Police Screenings	Secretary responsible for submitting all applications, and will keep a central register of screened persons.	Anna
7.	Problems with registering 4 x TPFC members via the portal	Investigate problem: use Register Now.	Anna

### 3. New Business

Item	Outcome/Action	Responsibility
1.	<p>HPS</p> <ul style="list-style-type: none"> <li>• Discussion re future of HPS</li> <li>• Georgie B and Will C both members of 2017 AFF Fencing Team – we need to address their needs via AFF requirements, and discuss with AFF</li> <li>• Concept to be developed – seek feedback from previous squad members and all clubs</li> <li>• Check on 2016 costs of running HPS – 2017 budget</li> </ul>	<p>Bruce Anna Rob</p>
2.	<p>Update of scoring boxes</p> <ul style="list-style-type: none"> <li>• Completed by Jeff Grey, \$30 per box for FSA boxes. No payment required for his airfares and accommodation</li> </ul>	
3.	<p>Coaches contracts</p> <ul style="list-style-type: none"> <li>• Need to review contracts and upload statement to website re expectations / requirements for coaches.</li> </ul>	<p>Rob/Anna</p>
4.	<p>School's League 2017</p> <ul style="list-style-type: none"> <li>• Call for expressions of interest to manage via next newsletter and emails to Letizia, Leon and Uschi</li> </ul>	<p>Anna</p>
5.	<p>FSA bad debts</p> <ul style="list-style-type: none"> <li>• To be followed up</li> </ul>	<p>Rob</p>
6.	<p>Meeting with Industry Advisor</p> <ul style="list-style-type: none"> <li>• To be arranged</li> </ul>	<p>Bruce</p>
7.	<p>Annual report for AFF</p> <ul style="list-style-type: none"> <li>• To be submitted</li> </ul>	<p>Bruce</p>
8.	<p>FSA permanent 'home'</p> <ul style="list-style-type: none"> <li>• New complex, Lightsview, asking for expressions of interest for venue usage.</li> <li>• Submission sent via Bruce</li> </ul>	
9.	<p>Club presidents meeting</p> <ul style="list-style-type: none"> <li>• To be arranged</li> </ul>	<p>Bruce</p>
10.	<p>U15/17 Nationals</p> <ul style="list-style-type: none"> <li>• Preliminary search for accommodation, Perth</li> </ul>	<p>Anna</p>

Meeting closed at 21:00 hours

**NEXT MEETING : 12<sup>th</sup> February**

The following board members accept these minutes as a true and correct account of the meeting

<b>Name</b>	<b>Position</b>	<b>Signature</b>	<b>Date</b>
Bruce Oerman	President		
Leighlan Doe	Vice President		
Rob Thomas	Treasurer		
Anna Foale	Secretary		
Stuart Marshall	Public Officer		